HARBOUR CENTRE DEVELOPMENT LIMITED
海港企業有限公司

(Incorporated in Hong Kong with limited liability)
（於香港註冊成立的有限公司）
(Stock Code 股份代號：51)

Corporate Communication Reply Form (for Registered Shareholders only)
公司通訊回覆表格 (僅供登記股東使用)

To: Harbour Centre Development Limited (the "Company")
(Stock Code: 51)
c/o Tricor Tengis Limited (the "Share Registrar")
17/F, Far East Finance Centre,
16 Harcourt Road, Hong Kong

致：海港企業有限公司（「本公司」／「公司」）
（股份代號：51）
由卓佳登捷時有限公司（「股份過戶登記處」）
代收香港夏慤道16號
遠東金融中心17樓

Part A: Consent for Electronic Communications
甲部：同意以電子形式通訊

I/We hereby provide my/our email address for receipt of Actionable Corporate Communications[7] and any other applicable documents or information of the Company via electronic dissemination:
本人／吾等現提供以下電郵地址，以收取以電子形式發布的可供採取行動的公司通訊[7]及公司其它任何適用的文件或資訊：

Email Address 電郵地址：

*(Please use **BLOCK CAPITAL**. The Company will send to the email address provided above (if any) (i) notifications of the publication of the Corporate Communications[6] on the Company's website, (ii) all future Actionable Corporate Communications in electronic form and (iii) any other applicable documents or information of the Company. If no email address is provided or the email address provided is not functional (where the system-generated "non-delivery message" is received), (i) a notification of the publication of the Corporate Communications on the Company's website and (ii) the Actionable Corporate Communications will be sent to you by post at your address as appears in the Company's register of members.)*
*(請用**正楷**填寫。本公司會經以上提供的電郵地址（如有）發送(i)公司通訊[6]已在本公司網站刊發之通知、(ii)日後所有可供採取行動的公司通訊電子版及(iii)公司其它任何適用的文件或資訊。如閣下未有提供電郵地址或所提供的電郵地址無法接收郵件（即收到系統生成的「發送失敗訊息」），則會按閣下在本公司股東名冊上所示之地址向 閣下郵寄(i)公司通訊已在本公司網站刊發之通知及(ii)可供採取行動的公司通訊。）*

Part B: Request for a Printed Version of Corporate Communications (including Actionable Corporate Communications)
乙部：索取公司通訊印刷本（包括可供採取行動的公司通訊）
I/We hereby request to receive Corporate Communications (including Actionable Corporate Communications) in printed form in the languages(s) below:
本人／吾等現要求收取以下語言的公司通訊（包括可供採取行動的公司通訊）的印刷本：
(Please mark "✓" in appropriate box below)
(請於下列適用的空格內劃上「✓」號)

☐ English version only 僅英文版本
☐ Chinese version only 僅中文版
☐ Both English and Chinese versions 本英文及中文版本

Name(s) of Shareholder(s)
股東姓名

Signature
簽署

Please use BLOCK CAPITAL 請用正楷填寫

Address
地址

Please use BLOCK CAPITAL 請用正楷填寫

Contact telephone number
聯絡電話號碼

Date
日期

Notes 附註：

1. The above instruction under Part A of this Reply Form will apply to all future Corporate Communications and Actionable Corporate communications to be sent to shareholders of the Company until you notify the Company otherwise, by giving the Company c/o the Share Registrar reasonable prior notice in writing or by email to harbourcentre-ecom@vistra.com.
   在本回覆表格甲部所作出的指示適用於日後向本公司股東發送之所有公司通訊及可供採取行動的公司通訊，直至 閣下以書面或經電郵harbourcentre-ecom@vistra.com向本公司（均由股份過戶登記處代收）發出合理時間的事先通知，作出其它指示為止。
2. The above instruction under Part B of this Reply Form will only remain valid until publication of the next Annual Report of the Company, after which printed copies of the Corporate Communications will not be sent to you unless you specifically request again.
   在本回覆表格乙部所作出的指示僅將有效至本公司刊發下一份年報為止，除非 閣下再次明確提出要求，否則其後本公司將不再 向閣下發送公司通訊的印刷本。
3. If you provide more than one email address by email, this Reply Form and/or other means, only the latest email address provided will be registered.
   如 閣下通過電郵、本回覆表格及／或其它方式提供多於一個電郵地址，則只有 閣下最後提供之電郵地址將會被登記採用。
4. If your shares are held in joint names, the shareholder of the Company whose name stands first on the register of members of the Company in respect of the joint holding should sign on this Reply Form in order to be valid.
   如閣下的股份屬聯名持有，則聯名持有相關股份的股東在本公司股東名冊上名列首位者簽署本回覆表格方為有效。
5. For the avoidance of doubt, we do not accept any special instructions written on this Reply Form.
   為免出現疑問，任何在本回覆表格上手寫的額外指示將不予處理。
6. "Corporate Communications" refer to annual/interim reports, notices, circulars, proxy forms of the Company, including any "Corporate Communication" as defined in the Listing Rules.
   「公司通訊」指本公司的年報／中期報告書、通告、通函、代表委任表格（包括《上市規則》所界定的任何「公司通訊」）。
7. "Actionable Corporate Communications" refer to any corporate communication from the Company that seeks instructions from shareholders of the Company on how they wish to exercise their rights or make an election as the shareholders of the Company. For the avoidance of doubt, notices of general meeting and proxy forms are not regarded as Actionable Corporate Communications.
   「可供採取行動的公司通訊」指本公司任何涉及要求股東指示其作為本公司股東擬如何行使其權利或作出選擇之公司通訊。為免出現疑問，股東大會通告及代表委任表格不被視為可供採取行動的公司通訊。

Personal Information Collection Statement
收集個人資料聲明

Your supply of your name(s) and other personal data is on a voluntary basis for the purpose of processing your instructions as stated in this Reply Form for receiving the Corporate Communications (the "Purposes"). We may transfer such data provided by you to our Share Registrar and agent(s) for the Purposes or such other parties who are authorised by law to request the information. The data will be retained for such period as may be necessary for our verification and record purposes. You have the right to request access to and/or correction of the relevant personal data in accordance with the provisions of the Personal Data (Privacy) Ordinance (Cap. 486 of the laws of Hong Kong) and any such request should be made in writing to the Personal Data Privacy Officer of Tricor Tengis Limited at 17/F, Far East Finance Centre, 16 Harcourt Road, Hong Kong.
閣下提供姓名及其它個人資料乃屬自願性質，以便處理本回覆表格上所述有關收取公司通訊的指示（「該等用途」）。本公司可能就該等用途將 閣下提供的有關資料轉交本公司的股份過戶登記處及代理人，或其他獲法例授權索取有關資料的人士。資料會被保留一段時間，以便本公司進行核實及記錄。 閣下有權按照香港法例第486章《個人資料（私隱）條例》的條文要求查閱及／或更正相關個人資料，而任何有關要求須以書面方式向卓佳登捷時有限公司的個人資料私隱主任提出，地址為香港夏慤道16號遠東金融中心17樓。

Please cut and stick the mailing label (on the right) on the envelope to return this Reply Form to us.
No postage stamp is required for local mailing.
寄回此回覆表格時，
請將右方的郵寄標籤剪貼於信封上。
如在本港投寄， 無需貼上郵票。

Mailing Label郵寄標籤

Tricor Tengis Limited
卓佳登捷時有限公司
Freepost No. 簡便回郵號碼10 GPO
Hong Kong 香港
Harbour Centre Development Limited（海港企業有限公司）(51)